

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Jessica McElveny

Minutes of the meeting held *March 9th, 2017*

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| 1. Attendance | | |
| Rama Khalsa | Chair | |
| Rahn Garcia | Vice-Chair | |
| Christina Berberich | Member | |
| Gustavo Mendoza | Member | |
| Kristin Meyer | Member | |
| Nicole Pfeil | Member | |
| Dinah Phillips | Member | |
| Amy Peeler | County of Santa Cruz, Health Services, CEO of Clinics | |
| Raquel Ramírez Ruiz | County of Santa Cruz, Health Services, Sr. Health Services Manager | |
| Nikki Yates | County of Santa Cruz, Health Services, Accountant III | |
| Jessica McElveny | County of Santa Cruz, Health Services, Admin Aide | |
| Meeting Commenced at 12:44 pm and concluded at 2:00 pm | | |
| 2. Excused/Absent | | |
| Excused: None Absent: Fernando Alcantar and Pam Hammond | | |
| 3. Oral Communications | | |
| 4. Review of February 9 th , 2017 minutes | | |
| Rahn Garcia motioned for the acceptance of the minutes, the motion was seconded by Gustavo Mendoza. The rest of the member present were in favour. | | |
| 5. Budget/Financial Update | | |
| Nikki Yates gave a presentation on the February 2017 financials. | | |
| 6. Policies and Procedures – Vote | | |
| Kristin Meyer motioned for the acceptance of ten policies and procedures, the motion was seconded by Dinah Philips. The rest of the member present were in favour. | | |
| | Approved: | |
| Policy #: | Policy Name: | |
| 1 | 100.02 Line of Responsibility | Yes |
| 2 | 200.01 Job Descriptions: Nursing/Administration | Yes |
| 3 | 200.03 Credentialing and Privileging | Yes |
| 4 | 210.02 Community Health Worker Supervision by Registered Nurse | Yes |
| 5 | 230.01 General Medical Clinic Nurse Responsibilities | Yes |
| 6 | 300.05 Patient Follow-Up Upon Discharge From Clinic | Yes |
| 7 | 300.08 Referral from Clinic to Outside Provider | Yes |
| 8 | 300.10 Lab Results Review Radiology & Diagnostic Tests (refer to Lab policy 410.1) | Yes |
| 9 | 300.22 End of Life Option Act | Yes |
| 10 | 620.03 Risk Management Plan | Yes |
| 7. CEO Update | | |
| Amy Peeler gave an update on the possible changes to the Affordable Care Act, a possible new commissioner and presented a draft letter regarding the City of Santa Cruz's parking permit policy around the Homeless Person's Health Project. | | |

8. Quality Management Committee Update

Raquel Ramírez Ruiz gave an update on the UDS data and reported that it was submitted to HRSA, the Federal Poverty Level data collection project, the Care Based Incentive new patient packet project, tracking referrals and training providers on Acure the Electronic Health Record reporting tool, medication reconciliation training, depression screening, Plan Do Study Act cycles and posting quality management data in the clinic provider areas. Rahn Garcia excused himself at 1:25 pm.

9. Community Health Center Presentation – Drug Medi-Cal

Rama Khalsa gave a presentation on Drug Medi-Cal including the implementation status for many counties in California as well as Santa Cruz County.

Next Meeting: *April 13th, 2017 - 12:30 pm at 1430 Freedom Blvd (Ag Extension), Watsonville, CA*

Minutes approved _____ / / _____
(Signature of Board Chair or Co-Chair) (Date)