

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Linda Manley

Minutes of the meeting held December 14, 2017

1. Attendance	
	Chair
Rahn Garcia	Vice-Chair
Nicole Pfeil	Member
Pam Hammond	Member
Kristin Meyer	Member
Dinah Phillips	Member
Gustavo Mendoza	Member
Amy Peeler	County of Santa Cruz, Health Services, CEO of Clinics
Raquel Ramirez Ruiz	County of Santa Cruz, Health Services, Sr. Health Services Manager
Jeanette Garcia	County of Santa Cruz, Health Services, Admin Services Manager
Jessica McElveny	County of Santa Cruz, Health Services, Admin Aide
Linda Manley	County of Santa Cruz, Health Services, Admin Aide
Meeting Commenced at 12:40 pm and concluded at 1:42 pm	
2. Excused/Absent	
Absent: Rama Khalsa, Christina Berberich, Len Finocchio	
3. Oral Communications	
4. Review of November 9th, 2017 minutes - Recommend for Approval	
Dinah Philips motioned for the acceptance of the minutes, the motion was seconded by Kristin Meyer. The rest of the members present were in favour.	
5. Quality Management Committee Update	
Raquel presented the QM Employee Satisfaction Survey results. Rahn requested a breakdown of the results per job and per site for the QM Employee Satisfaction Survey.	
6. Risk Management Report	
Raquel Ramirez Ruiz distributed the Risk Management Report highlighting the 2017 goals and objectives. She also provided an update on the activities related to Risk Management	
7. Budget/Financial Update	
Jeanette Garcia gave an update on the year to date financials.	
8. CEO update	
Amy Peeler provided an update on hiring new staff, the status of the Hep A outbreak and the current and upcoming construction at multiple clinic sites. She also reported on the approaching Federal fiscal cliff and the countywide budget through FY 19/20.	
Action item #1: Rahn requested a breakdown of the results per job and per site for the QM Employee Satisfaction Survey	
Action Item #2: Gustavo requested a tour of the Construction Zone at Emeline Campus	

Next Meeting: January 11th, 2018 12:30 PM to 2:30 PM at 1080 Emeline Ave Building D (DOC Conference Room, Second Floor), Santa Cruz, CA

Minutes approved _____ / / _____
 (Signature of Board Chair or Co-Chair) (Date)