

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Kristina Riera

Minutes of the meeting held October 4, 2018

Attendance	
Rahn Garcia	Chair
Christina Berberich	Member
Marco Martinez-Galarce	Member
Dinah Phillips	Member
Len Finocchio	Member
Raquel Ramirez Ruiz	County of Santa Cruz, Senior Health Services Manager
Kristina Riera	County of Santa Cruz, Analyst
Meeting Commenced at 11:20 am and Concluded at 11:50 am	
1. Excused/Absent:	
Absent: Gustavo Mendoza Absent: Rama Khalsa Absent: Pamela Hammond Absent: Nicole Pfeil	
2. Oral Communications:	
Review of September 20, 2018 minutes - Recommended for Approval. Marco motioned for the acceptance of the minutes and Dinah seconded, and the rest of the members present were in favour.	
3. Changing Commission Meeting Date- Action item	
Marco motioned the acceptance of changing the meeting date from the 2 nd Thursday of the month to the 1 st Thursday of the month, Christina seconded, and the rest of the members present were in favour.	
4. Quality Management Committee Update	
Raquel reviewed the patient satisfaction survey process. It was decided that a subcommittee of Len, Marco and Raquel would be convened to fine tune the questions on the survey.	
5. Financial Update	
Raquel explained that there is no report this time because the meeting was moved to the first week of the month. Going forward the commission will review the previous month financial records, so the fiscal department has the appropriate amount of time to close out the month. For the November meeting we will review the September financials.	
6. CEO update	
Raquel went over the vacancy list that was handed out. A subcommittee is being convened to do a 360 evaluation for Amy's evaluation and align it with her annual evaluation.	
Action items:	
<ul style="list-style-type: none"> • Organization chart to be sent to members • Vacancy list to be sent to members • Executive Committee Meeting with Amy present to complete her evaluation. 	

Next Meeting: November 1st, 2018 11:00 am -1:00 pm
1080 Emeline, Santa Cruz, CA

Minutes approved _____ / / _____
(Signature of Board Chair or Co-Chair) (Date)