

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held April 4, 2019

Attendance	
Christina Berberich	Chair
Rahn Garcia	Vice-Chair
Marco Martinez-Galarce	Member
Dinah Phillips	Member
Len Finocchio	Member
Amy Peeler	County of Santa Cruz, Chief of Clinics
Raquel Ramirez Ruiz	County of Santa Cruz, Senior Health Services Manager
Mary Olivares	County of Santa Cruz, Administrative Aide
Meeting Commenced at 11:04 am and Concluded at 12:50 pm	
1. Excused/Absent:	
Absent: Gustavo Mendoza Excused: Pamela Hammond Excused: Julian Wren	
2. Oral Communications:	
Amy introduced Caitlin Brune a potential new commissioner to sit on our integrated Community Health Center Commission. Marco gave an update on Ted Talks. He stated we are limited to one specific topic. He stated he was waiting on some more information and will come back to the commission next month with an update. Len also gave a brief update on research that he's been doing on the effect of Kaiser arriving to our area.	
3. March 7, 2019 Meeting Minutes - Action item	
Review of March 7, 2019 Meeting Minutes - Recommended for Approval. Rahn motioned for the acceptance of the minutes Len Second. The rest of the members present were in favour. One of the commission members abstained.	
4. IBH Presentation	
Kathleen M. Condon Psy.D., L.P. Director, Integrated Behavioral Health (IBH) gave an extensive presentation on the services that Integrated Behavioral Health provides. She went into details as to how the program works such as: IBH staff works as part of your care team, collaborating with your primary care provider and other medical staff to ensure you receive the help you need. It was also stated they are coming up on their 4-year anniversary in partnership with clinics.	
5. CEO Evaluation Process	
There was discussion on implementing a standard process in evaluation of CEO. Much ideas were stated, it was also noted that we are looking for feedback on how the Clinics are being run, or if there are any issues the commission can assist in. Commission thought it would be a good idea to do an in-person interviews with the Clinic Managers. Christina to put together information as to what they are looking for from a Clinics perspective. Christina to start a list of prompts she will send out to the commission and bring back to next meeting. Amy to send out language from HRSA as to what they require for evaluation. It was also stated that we keep it at the level of the performance of the Clinics meeting HRSA objectives. Mary O. to send out org chart and at next meeting start talking about timing and implementing process.	
6. Quality Management Committee Update	
Raquel shared the Quality Management Committee is working on many projects with the Alliance. In a recent meeting the Alliance shared the 2018 Clinician & Group (CG) CAHPS Provider Report. This is a quarterly member satisfaction survey that assesses the experiences and satisfaction of patients with health care providers and staff in doctors' offices. The most recent survey conducted had 166 respondents. One area of improvement identified is getting timely appointments. The Quality Management will review and identify improvement project to improve this measure.	
7. Financial Update	
Amy presented financial information. Our revenues are down YTD however, our expenditures are also underbudget. We reviewed the visit metrics report and the FQHC-Defined visits and patients report. There was an increase in Medi-Cal patients and overall Clinic Services FQHC defined visits is down 8% YTD compared to last year.	
8. CEO update	
Amy stated we do have a commissioner in process of being nominated, they are in the process of meeting with one of the Board of Supervisors before being nominated. Amy also stated Integrated Behavioral Health is to receive a \$145,000 grant from HRSA. Lastly there was an in-depth discussion on the measles.	
Action items:	

1. Len's report -Kaiser arrival in 3-4 months
2. Review and visit metrics annually, Include IBH in future reviews.
3. Amy to keep updating committee on what we will be receiving for homeless funding
4. Raquel to research Dientes survey company and see how expensive it is and report back to the commission.
5. Julian to add expenditure in the "Impacts" section of the fiscal report.
6. Marco to do some research and report back at next meeting on Ted Talks.
7. Amy to send out language from HRSA as to what they require for evaluation.
8. Mary O. to send out organizational chart
9. Christina to start a list of prompts she will send out to commission and bring back to next meeting.

Next Meeting: May 2nd , 2019 11:00 am -1:00 pm
1080 Emeline, Santa Cruz, CA

Minutes approved _____ / / _____
(Signature of Board Chair or Co-Chair) (Date)