

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held December 5, 2019

Attendance	
Rahn Garcia	Member
Marco Martinez-Galarce	Member
Dinah Phillips	Member
Caitlin Brune	Member
Pamela Hammond	Member
Amy Peeler	County of Santa Cruz, Chief of Clinic Services
Raquel Ramirez Ruiz	County of Santa Cruz, Senior Health Services Manager
Julian Wren	County of Santa Cruz, Administrative Services Manager
Mary Olivares	County of Santa Cruz, Administrative Aide
Meeting Commenced at 11:15 am and Concluded at 12:16 pm	
1. Excused/Absent:	
Absent: Gustavo Mendoza Absent: Bertha Villalobos Absent: Eddie Mendoza Excused: Christina Berberich Excused: Len Finocchio	
2. Welcome/Introductions	
3. Oral Communications:	
Amy announced the resignation of Commission member Bertha Villalobos. Rahn Garcia, Acting Chairman accepted the resignation.	
4. November 7, 2019 Meeting Minutes - Action item	
Review of November 7, 2019 Meeting Minutes - Recommended for Approval. Caitlin moved to review and accept, Marco second, and the rest of the members present were in favour.	
5. Quality Management Committee Update	
Raquel reported to the Commission that the clinics are completing the satisfaction survey and that she should have results soon. She also gave an update on peer review she stated there were 5 mortalities reported. Raquel shared a form on employees reporting incident or concerns. There was discussion with Commission regarding form. Rahn recommended that she verify with County Counsel if form is protected and on heading it should be noted "this is a confidential report". Raquel also gave an update on the County's operational plan. She stated each division has selected objectives and we have two. They are to expand the MAT program and diabetes education as well as reducing the next available appointment wait time.	
6. Attendance – Integrated Community Health Center Commission Meetings	
Amy reported that she had contacted commission members that have not been attending meetings. Currently, Bertha Villalobos would like to resign. Eddie Mendoza would like to remain on Commission as would Gustavo Mendoza.	
7. Financial Update	
Julian gave an update on financial reports, planned accruals, projected charges, and FQHC Defined visits and patient reports. He also provided details on the clinic grants.	
8. January 2 nd Meeting	
Amy wanted to check with Commission Members availability for January 2 nd meeting. All Commissioners present did not have a conflict with January 2, 2020 meeting.	
9. New Officers	
Rahn asked if anyone has interest in acting as chair or co-chair of Commission. He stated they meet about 1-2 a year. This will be put on hold until Christina Berberich returns.	
10. CEO update	
Amy gave an update on the following: <ul style="list-style-type: none"> • She reported on the new sexual health clinic and making it more welcoming for teenagers. It was stated that Salud Para La Gente has a youth advisory council and it would be good to touch base with them, the contact person is 	

Anita.

- The street medicine project is moving forward. There is a 6-month roll out plan in place. We plan on having a provider providing basic medication and provider services.
- The Homeless Memorial will be held on 12/19 at Harvey West Park, beginning at 10:00am.

Action items:

- Commission Committee would like an updated calendar to list back up meeting dates.
- Some of HRSA requirements have changed a bit Amy will report back at our next meeting.
- Commission would like this item added on future agendas to be called "long term space needs for south county".
- Julian presented visit metrics, a weekly total of all arrived completed appointments, and stated at next meeting he will bring back break down by clinic.
- Amy to report back in January on long term space.

Next Meeting: January 2, 2020 11:00 am - 1:00 pm
1080 Emeline, Santa Cruz, CA

Minutes approved _____
(Signature of Board Chair or Co-Chair)

____/____/____
(Date)