



The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Mary Olivares

Minutes of the meeting held July 2, 2020

TELECOMMUNICATION MEETING: ZOOM Meeting - or call in number 831-454-2222: Meeting Code: 850702.

Attendance	
Christina Berberich	Chair
Len Finocchio	Vice Chair
Caitlin Brune	Member at Large
Rahn Garcia	Member
Dinah Phillips	Member
Amy Peeler	County of Santa Cruz, Chief of Clinic Services
Raquel Ramírez Ruiz	County of Santa Cruz, Senior Health Services Manager
Julian Wren	Administrative Services Manager
Mary Olivares	Admin Aide
Meeting Commenced at 11:09 am and Concluded at 12:33 pm	
Excused/Absent:	
Absent: Gustavo Mendoza Absent: Marco Martinez-Galarce Absent: Pamela Hammond	
1. Welcome/Introductions	
2. Oral Communications:	
3. June 4, 2020 Meeting Minutes - Action item	
Review of June 4, 2020 Meeting Minutes - Recommended for Approval. One edit was recommended under Oral Communications to add a "D" to state <i>Closed</i> Session. With this change Caitlin moved to review and accept minutes, Kristina second, and the rest of the members present were in favour.	
4. Quality Management Plan – Recommend for Approval	
Raquel presented the quality management plan for approval. She stated there was very little changes made. There was a bit of discussion on page four under Scope of Work, first sentence. The committee agreed it should read as followed "includes all stakeholders, including but not limited to patients, involved in the direct experience of clinical care" with this change of language Rahn recommends motion for approval. Dinah second, rest of members in favour.	
5. Quality Management Committee Update	
Raquel gave an update on the following: She stated that the recovery team is meeting on a weekly basis to identify benchmarks on what will trigger clinics to scale services up or down. This is going to help determine our level of operations moving forward with COVID-19 and will help guide us with future emergencies. Raquel also gave an update on Peer Review Committee. She stated that we are assigning nine charts on a quarterly basis to all providers for review. They will provide feedback to the provider they are reviewing. This is meant to serve as an educational tool to our providers and not punitive.	
6. Financial Update	
Julian reported the forecasted budget estimated net county cost was \$114,044, actual net county cost as of end of May \$4,447,250, and clinic services estimated actual net cost as of 6/12/20 was \$300,000. He stated revenues are down 34% than forecasted however, our expenditures are also underbudget. Julian stated he is in the process of applying and enrolling our FQHC clinics in uninsured COVID-19 testing and visit program funded by the CARES Act. These funds will be used for visits and testing backdating to February 2020 and will allow us to claim reimbursements for uninsured patients. A review will be conducted to assess how many visits we had related to COVID-19. Julian also presented the visit metric, this report indicated how many visits we had within the last 13 weeks (12/14/19 to 5/30/20). Julian reported that the board had approved a pre COVID-19 response budget and over the next couple of months they will be refining the 20/21 budget which is scheduled to be approved in August 2020. He stated they have done a lot of estimating of how COVID-19 is going to be affecting us next year and that is not yet reflected in the budget. Lastly, he stated the Board of Supervisors had approved furloughs that equates to 7.5% for all employees.	
7. CEO/COVID-19 Update	

Amy reported that the strategic planning committee finalized the mission statement. Amy stated this was the first time clinics has had a mission statement the new mission statement is: **To Promote Protect the Health and Wellbeing of our Community by Proving Access to Quality Comprehensive and Affordable Primary and Integrated Behavioural Health Care Services.** Other items reported on:

- furlough for all county employees will be 7.5% and Department Heads will have a 10% furlough.
- We have two strong candidates for the Medical Director vacancy in north county. The Personnel Department is doing an executive level deep dive into references. Both applicants did a ZOOM meeting and came out to meet staff. We have received very positive feedback from staff.
- It has been very difficult during this pandemic. Our only Microbiologist is working seven days a week and are looking to get him some assistance. We have had two employees test positive and the positive rate in Watsonville is sky rocketing. There is a lot of overcrowding housing and the county is looking at resources for patients that are positive and to seek alternate housing arrangements so they can isolate. Commission member Caitlin stated that Assembly member Rivas has a bill right now to increase funding solutions for housing that would allow for alternate housing arrangement to alleviate overcrowding housing problems. Caitlin will send to Amy information on the advocacy item to ensure more state funding for housing.

Amy thanked the Commission Members for volunteering for being on the Commission. She stated how much she appreciated each of them for their hard work. Dinah asked Amy if it would be appropriate to send Gail and Mimi a letter of appreciation thanking them for their leadership? Dinah will write letter to Gail and Mimi on behalf of the commission, she will CC: CAO Officer Carlos J. Palacios as well. There was discussion on sending a letter to the editor of the Santa Cruz Sentinel. Dinah will draft one up and bring back to next meeting.

Action items:

-

Next Meeting: August 6, 2020 11:00 am - 1:00 pm
ZOOM Meeting: 1080 Emeline, Santa Cruz, CA

Minutes approved _____
(Signature of Board Chair or Co-Chair)

_____/_____/_____
(Date)