The County of Santa Cruz Integrated Community Health Center Commission

AGENDA

January 13, 2016 @ 12:30 pm

Meeting Location:

1080 Emeline Avenue, Room 200 (second floor) Santa Cruz, CA 95060

ORAL COMMUNICATIONS - Any person may address the Commission during its Oral Communications period. Presentations must not exceed three (3) minutes in length, and individuals may speak only once during Oral Communications. All Oral Communications must be directed to an item not listed on today's Agenda, and must be within the jurisdiction of the Commission. Commission members will not take actions or respond immediately to any Oral Communications presented, but may choose to follow up at a later time, either individually, or on a subsequent Commission Agenda. Welcome and Introductions

- 1. Welcome/Introductions
- 2. Oral Communications
- 3. Review and Accept November 4, 2015 Meeting Minutes
- 4. Meeting Schedule for 2016 (Action Required)
- Commission Attendance for 2015 (Action Required)
- 6. 2016 Nominations for Chair/CoChair (Action Required)
- 7. Ratifying CIS language (Action Required)
- 8. Budget/Financial Update
- 9. Health Homes Update
- 10. Quality Management
- 11. CEO Update

Action Items from Previous Meetings:

Action Item	Person(s) Responsible	Date Completed	Comments
HPHP Vacancies Report Average age of Clinics staff by	Amy Peeler	12/2015 12/2015	,
classification	Amy Peeler	12/2015	
2016 Nominations for Chair/Co-Chair	Board		
Commission attendance	Board/Kristina	11/2015	

Next meeting: Wednesday, February 10, 2016 12:30 pm-2:30 pm (small auditorium, 1080 Emeline, Santa Cruz, CA)

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Jeanette Garcia

1. Attendance		
Rahn Garcia	Co-Chair .	
Rama Khalsa	Chair	
Pamela Hammond	Member	

Raquel Ramirez-Ruiz Member
Nicole Pfeil Member
Dr. George Wolfe Member

Minutes of the meeting held Wednesday, November 4, 2015

Jeanette Garcia County of Santa Cruz, Health Services, Admin. Services Manager

Amy Peeler County of Santa Cruz, Health Services, CEO of Clinics

Michael Beaton County of Santa Cruz, Health Services, Director of Administrative Services

Matthew Nathanson County of Santa Cruz, Health Services, HPHP

Nancy Elliot County of Santa Cruz, Health Services, Clinics

Meeting Commenced at 1:10 pm and concluded at 2:40 pm

2. Apologies/Absent

Apologies were noted from: Christina Berberich, Fernando Alcantar, Kristen Meyer Absent: Samuel Gordon and Gustavo Mendoza

- 3. Oral Communications
- 4. Review of October 7, 2015 minutes

Rahn motioned for the acceptance of the minutes, the motion was seconded by Raquel. The rest of the members present were in favour with the exception of abstention requested by Dr. Wolfe.

5. Budget/Financial Update

Michael Beaton, Director of Administrative Services reported status regarding success with appeals related to audit findings and upcoming mediation with the State.

Michael Beaton, Director of Administrative Services presented information regarding the Unified Fee Schedule. Dr. Wolfe motioned to approve the recommended changes and the motion was seconded by Raquel. The rest of the members present were in favour.

6. Meeting Schedule for 2016 (Action Required)

Discussion ensued regarding altering meeting dates and meeting start times. This item was tabled for further discussion at the December 2^{nd} meeting.

7. Quality Management

Amy Peeler, CEO provided a status update on the Quality Management.

8. CEO Update

Amy Peeler, CEO provided an update.

Action Item 1: Report back on HPHP vacancies and hiring timelines.

Amy Peeler/ Jeanette Garcia

Action Item 2: Report on the average age of Clinics staff, by classification.

Amy Peeler/ Jeanette Garcia

Kristina Riera

Action Item 3: Commission attendance, including attendance reports.

Action Item 4: 2016 Nominations

Next Meeting: Wednesday, December 2 @ 1 pm at 1080 Emeline Ave, Santa Cruz, CA

Meeting Calendar

Board meetings are scheduled one year in advance, the board presents a new calendar for approval. At that time the board may confirm or modify the meeting schedule for the current calendar year.

Once a calendar is submitted and approved, every effort is made to adhere to the dates. Occasionally, however, board meetings must be shifted to accommodate unexpected complications. When that happens, every effort is made to notify all interested parties well in advance.

2016

Date	Time	Place
January 6, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
February 3, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
March 2, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
April 6, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
May 4, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
June 1, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
July 6, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
August 3, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
September 7, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
October 5, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
November 2, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
December 7, 2016	1:00 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium

The County of Santa Cruz Integrated Community Health Center Commission – Attendance 2015

P=Present E= Excused U= Un-excused Absence V= Vacant R=Resigned C= Cancelled meeting

•	Jan .	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec
District 1												
Christina	Р	Р	Р	Р	Р	Р	Р	Р	Р	Р	E	E
Berberich												
Rahn	Р	Р	P	Р	P	Р	E	Р	Р	Р	Р	Р
Garcia												
Rama	Р	Р	Р	Р	Р	Р	Р	P	E	Р	Р	U
Khalsa												
District 2												
Kristin	P	Р	P	P	Р	E	Р	Р	Р	E	E	Р
Meyer												
Dr. George	E	Р	E	Р	P	Р	Р	Р	Р	E	Р	Р
Wolfe												
District 3												
Gustavo	P	Р	Р	Р	U	Р	Р	U	Р	U	U	Р
Mendoza							-					
Nicole Pfeil	P	P	E	U	E	Р	Р	U	U	Р	Р	U
District 4												
Fernando	P	E	P	E	E	P	E	E	U	U	Ε	U
Alcantar												
Pamela	P	Р -	P	P	Р	E	Р	Р	Р	Р	Р	E
Hammond												
Raquel	P	P	P	Р	P	Р	Р	E	Р	Р	Р	Р
Ramirez-												
Ruiz												
District 5					Section 1							
Samuel	Ę	Р	E	Р	U	Р	E	Р	U	E	U	U
Gordon									<u>'</u>			

Meeting Calendar

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2016

Date	Time	Place
January 13, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
February 10, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
March 9, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
April 13, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
May 11, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
June 8, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
July 13, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
August 10, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
September 14, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
October 12, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
November 9, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium
December 14, 2016	12:30 pm – 3:00 pm	1080 Emeline Ave, Small Auditorium

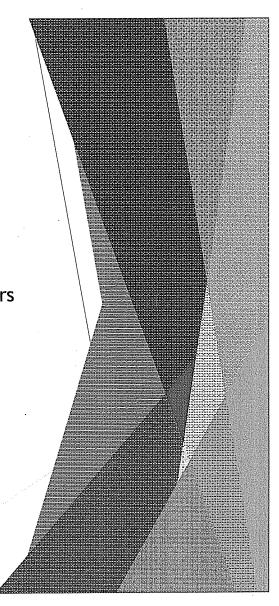
Health Services Agency, Clinics Division

Amy Peeler, Chief of Clinics



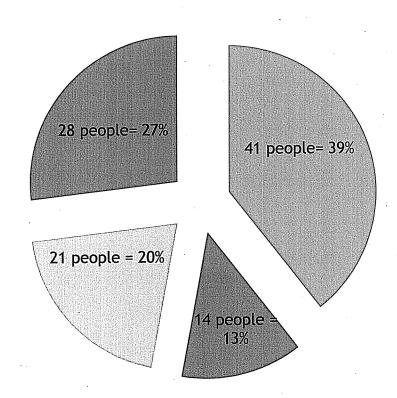
Change in Scope

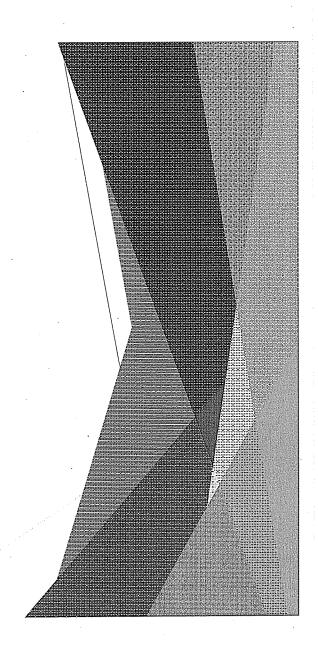
Approve and authorize the Health Services Agency to apply to the Federal Health Resources and Services Administration (HRSA) for designation as a 'Community Health Center' for the County's Federally Qualified Health Centers (FQHCs)



Age Distribution in HSA, Clinics

- People 55 or older
- People between 50-54
- □ People between 40-49
- People under 40

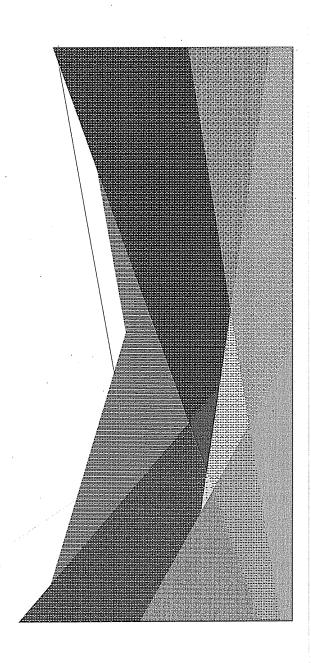




Clinics Division Management/Supervision Support - Emeline Administration

- Amy Peeler, Chief of Clinic Services
- ▶ Ruth Raymundo, Sr. Health Services Manager
- ▶ Jeanette Garcia, Administrative Services Manager
- Sr. Health Services Manager Vacant
- Administrative Aide Jessica McElveny

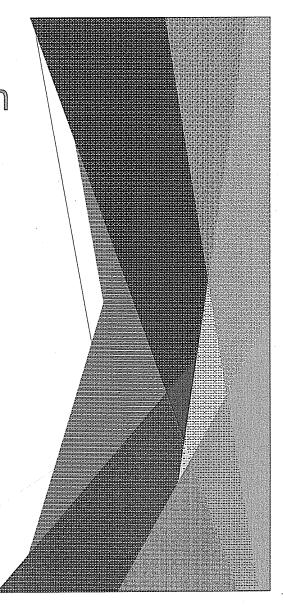
Admin: 18 staff



Clinics Division Management/Supervision Support- Emeline Clinic

- ▶ Erika Barrow, Health Center Manager
- ▶ Clinic Nurse III Vacant

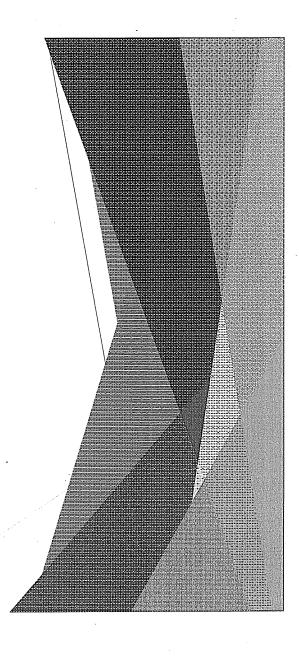
Total: 36.35 Emeline staff



Clinics Division Management/Supervision Support- Homeless Persons Health Project (HPHP)

- ▶ Health Center Manager Joey Crottogini
- ▶ Paul Gendreau, Public Health Nurse III

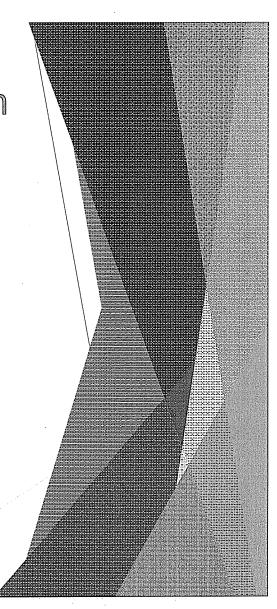
Total: 23 HPHP staff



Clinics Division Management/Supervision Support - Watsonville(WHC/WHDC)

- Walter Espinoza, Health Center Manager
- Michele Violich, Medical Director
- Marcy Mota, Clinic Nurse III

Total: 37.35 Watsonville staff

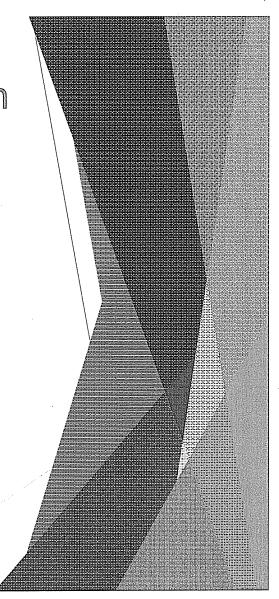


Clinics Division Management/Supervision Support - Other

▶ Lab: 8.6 staff

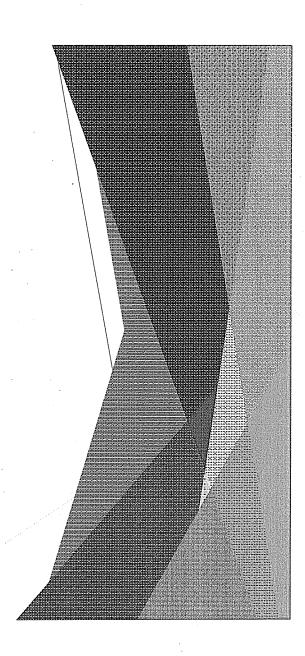
▶ Radiology: 1.5 staff

Probation: 1.6 staff



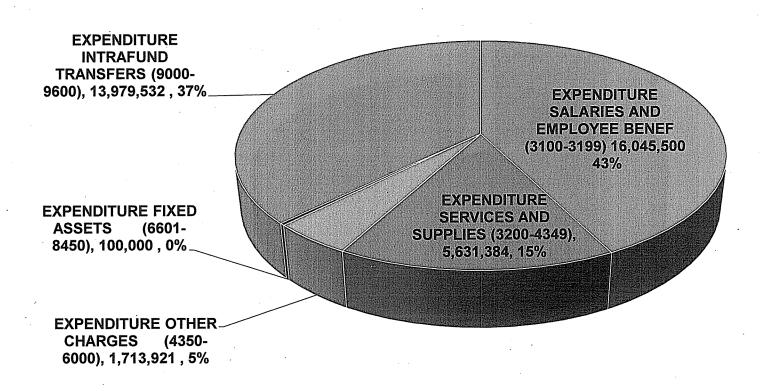
Other updates

- ▶ HPHP building update
- Recruitment

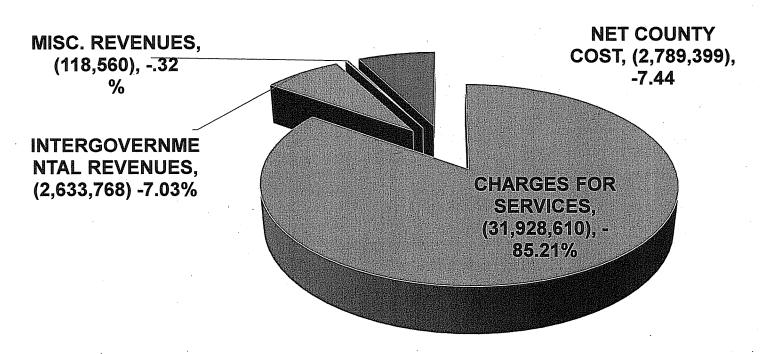


Position	FTE	Date Vacant	Funding	Notes
Admin Aide	1.00	6/3/2014	HRSA Grant	WC LOA since June 2014. Extra-help hire anticipated.
Deptl Systems Analyst	0.50		HRSA Grant	
Health Center Manager	1.00		HRSA Grant	Vacancy filled - December start date
Mental Health Client Specialist (MHC	1.00	4/28/2015	AOD Funded	Freeze
MHCS	1.00	•	BH Funded	Upcoming vacancy - 1/31/16
MHCS	1.00		HRSA Grant	Upcoming vacancy - 12/28/15
MHCS	1.00		HRSA Grant	
MHCS	1.00		HRSA Grant	·
MHCS	1.00		HRSA Grant	
PHN II	1.00		HRSA Grant	Upcoming vacancy - 1/15/2016
PHN II	0.90		HRSA Grant	
PHN II	0.60	8/27/2015	HRSA Grant	Approval pending to combine two RN positions
PHN III	1.00		HRSA Grant	
Sr Health Services Manager	1.00	11/14/2014	HRSA Grant	Recruitment closes 12/4/2015
Sr Human Svcs Analyst	1.00		HRSA Grant	Upcoming vacancy - 12/31/2015 - list request in process
Typist Clerk III	1.00		HRSA Grant	
Clinic Nurse III	0.75		Patient Fees	
Clinic Physician	0.10		Patient Fees	
Medical Assistant	1.00		Patient Fees	
Medical Assistant	1.00		Patient Fees	
MH Supervising Client Spec	0.80		Patient Fees	
PA/NP	1.00	10/2/2015	Patient Fees	Awaiting list from Personnel
PÀ/NP	0.10		Patient Fees	
PA/NP	0.20		Patient Fees	Upcoming vacancy - 12/1/2015
PA/NP	0.20		Patient Fees	
PA/NP	0.10	•	Patient Fees	
SrMHCS .	1.00		Patient Fees	Transfer start date 11/27/15
SrMHCS	1.00		Patient Fees	
Total:	22.25	·		
Vacant Positions:	4.60	(includes LOA a	nd MHCS freeze)	
Upcoming Vacancies:	4.20	(beginning 12/1	/2015)	

CLINICS FY 2015-16 ADOPTED BUDGET \$37,470,337 APPROPRIATIONS



CLINICS FY 2015-16 ADOPTED BUDGET \$37,470,337 REVENUES AND NCC



County of Santa Cruz (HSA) FY 15-16 Clinic FQHC Clinic Services As of 12/31/2015 TOTAL EXPENDITURES BY PROGRAM

BUDGET UNIT	BUDGET	ACTUAL	ESTIMATED ACTUALS	VARIANCE
WATSONVILLE CLINIC	5,874,204.00	2,140,519.85	4,694,018	1,180,186
CLINIC ADMINISTRATION	4,217,352.00	2,061,851.95	5,320,371	(1,103,019)
EMELINE CLINIC	7,254,333.00	3,180,262.17	6,716,784	537,549
FORENSIC SERVICES	88,613.00	0.00	82,976	5,637
CORAL STREET CLINIC (HPHP)	3,694,249.00	1,248,001.31	2,755,423	938,826
MENTAL HEALTH FQHC	14,191,586.00	1,254.62	8,190,394	6,001,192
WATSONVILLE DENTAL	2,150,000.00	134,095.00	1,264,097	885,903
TOTAL EXPENDITURES	37,470,337.00	8,765,984.90	29,024,062	8,446,275

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County of Santa Cruz (HSA) FY 15-16 Clinic FQHC Clinic Services As of 12/31/2015 TOTAL REVENUES BY PROGRAM

BUDGET UNIT	BUDGET	ACTUAL	ESTIMATED ACTUALS	VARIANCE
WATSONVILLE CLINIC CLINIC	(7,112,966)	(2,926,185)	(5,957,224)	(1,155,742)
ADMINISTRATION	0	(1,733)	(806,806)	806,806
EMELINE CLINIC CORAL STREET CLINIC	(6,282,168)	(2,458,132)	(6,012,005)	(270,163)
(НРНР)	(3,836,078)	(1,069,948)	(2,897,252)	(938,826)
MENTAL HEALTH FQHC	(15,299,726)	(2,324,320)	(9,297,279)	(6,002,447)
WATSONVILLE DENTAL	(2,150,000)	(472,924)	(1,264,097)	(885,903)
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TOTAL EXPENDITURES	(34,680,938)	(9,253,241)	(26,234,663)	(8,446,275)

County of Santa Cruz (HSA) FY 15-16 Clinic FQHC Clinic Services As of 12/31/2015 TOTAL BOTTOM LINE BY PROGRAM

BUDGET UNIT	BUDGET	ACTUAL	ESTIMATED ACTUALS	VARIANCE
WATSONVILLE CLINIC	(1,238,762)	(785,665)	(1,263,206)	24,444
CLINIC ADMINISTRATION	4,217,352	2,060,119	4,513,565	(296,213)
EMELINE CLINIC	972,165	722,131	704,779	267,386
FORENSIC SERVICES	88,613	(0)	82,976	5,637
CORAL STREET CLINIC (HPHP)	(141,829)	178,053	(141,829)	0
MENTAL HEALTH FQHC	(1,108,140)	(2,323,065)	(1,106,885)	(1,255)
WATSONVILLE DENTAL	0	(338,829)	0	
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TOTAL EXPENDITURES	2,789,399	(487,256)	2,789,399	(0)

County of Santa Cruz (HSA) FY 15-16 Clinic FQHC Clinic Services BY PROGRAM ALL CLINICS 12/31/2015

Row Labels	BUDGET	ACTUAL ESTIN	NATED ACTUALS	VARIANCE
EXPENDITURE	37,470,337	8,765,985	29,024,062	8,446,275
50-SALARIES AND EMPLOYEE BENEF	16,045,500	7,311,986	14,569,226	1,476,274
60-SERVICES AND SUPPLIES	5,631,384	1,591,803	4,637,154	994,230
70-OTHER CHARGES	1,713,921	31	1,713,921	0
80-FIXED ASSETS	100,000	672	126,676	(26,676)
95-INTRAFUND TRANSFERS	13,979,532	(138,507)	7,977,085	6,002,447
REVENUE	(34,680,938)	(9,253,241)	(26,234,663)	(8,446,275)
15-INTERGOVERNMENTAL REVENUES	(2,633,768)	(823,635)	(2,128,715)	(505,053)
19-CHARGES FOR SERVICES	(31,928,610)	(8,368,868)	(23,180,582)	(8,748,028)
23-MISC. REVENUES	(118,560)	(60,926)	(925,366)	806,806
29-OTHER GOVERNMENTAL UNIT REVENU	0	75	0	0
5-LICENSES, PERMITS AND FRANCHIS	0	113	.0	0
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TOTAL BOTTOM LINE	(2,789,399)	487,256	(2,789,399)	0

County of Santa Cruz (HSA) FY 15-16 Clinic FQHC Clinic Services BY PROGRAM WATSONVILLE CLINIC 12/31/2015

WATSONVILLE CLINIC	BUDGET	ACTUAL	ESTIMATED ACTUALS	VARIANCE
EXPENDITURE	5,874,204	2,140,520	4,694,018	1,180,186
50-SALARIES AND EMPLOYEE BENEF	5,285,178	1,927,863	4,131,264	1,153,914
60-SERVICES AND SUPPLIES	539,026	212,625	512,754	26,272
70-OTHER CHARGES	0	31	0	0
80-FIXED ASSETS	50,000	0	50,000	0
REVENUE	(7,112,966)	(2,926,185)	(5,957,224)	(1,155,742)
19-CHARGES FOR SERVICES	(7,112,966)	(2,904,672)	(5,957,224)	(1,155,742)
23-MISC. REVENUES	0	(21,701)	0	
29-OTHER GOVERNMENTAL UNIT REVENU	0	75	0	0
5-LICENSES, PERMITS AND FRANCHISE		113	· 0	
TOTAL BOTTOM LINE	1,238,762	785,665	1,263,206	(24,444)

County of Santa Cruz (HSA) FY 15-16 Clinic FQHC Clinic Services BY PROGRAM EMELINE CLINIC 12/31/2015

EMELINE CLINIC	BUDGET	ACTUAL	ESTIMATED ACTUALS	VARIANCE
EXPENDITURE	7,254,333	3,180,262	6,716,784	537,549
50-SALARIES AND EMPLOYEE BENEF	5,885,301	2,548,020	5,439,221	446,080
60-SERVICES AND SUPPLIES	1,319,032	632,166	1,200,887	118,145
80-FIXED ASSETS	50,000	76	76,676	(26,676)
REVENUE	(6,282,168)	(2,458,132)	(6,012,005)	(270,163)
19-CHARGES FOR SERVICES	(6,252,168)	(2,433,084)	(5,982,005)	(270,163)
23-MISC. REVENUES	(30,000)	(25,048)	(30,000)	
			e e e e e e e e e e e e e e e e e e e	
TOTAL BOTTOM LINE	(972,165)	(722,131)	(704,779)	(537,549)

County of Santa Cruz (HSA) FY 15-16 Clinic FQHC Clinic Services BY PROGRAM CORAL STREET HPHP CLINIC 12/31/2015

HPHP CLINIC	BUDGET	ACTUAL	ESTIMATED ACTUALS VARIANCE
EXPENDITURE	3,694,249	1,248,001	2,755,423 938,826
50-SALARIES AND EMPLOYEE BENEF	2,608,093	758,780	1,639,916 968,177
60-SERVICES AND SUPPLIES	1,086,156	489,221	1,115,507 (29,351)
REVENUE	(3,836,078)	(1,069,948)	(2,897,252) (938,826)
15-INTERGOVERNMENTAL REVENUE	ES (2,633,768)	(823,635)	(2,128,715) (505,053)
19-CHARGES FOR SERVICES	(1,113,750)	(234,137)	(679,977) (433,773)
23-MISC. REVENUES	(88,560)	(12,177)	(88,560) 0
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TOTAL BOTTOM LINE	141,829	(178,053)	141,829 (938,826)

County of Santa Cruz (HSA) FY 15-16 Clinic FQHC Clinic Services BY PROGRAM ADMINISTRATION 12/31/2015

ADMINISTRATION	BUDGET	ACTUAL	ESTIMATED ACTUALS VARIANCE
EXPENDITURE	4,217,352	2,061,852	5,320,371 (1,103,019)
50-SALARIES AND EMPLOYEE BENEF	1,974,177	1,942,342	2 3,071,733(1,097,556)
60-SERVICES AND SUPPLIES	529,254	118,914	534,717 (5,463)
70-OTHER CHARGES	1,713,921	•	1,713,921 0
80-FIXED ASSETS	0	596	
REVENUE	0	(1,733)	(806,806) 806,806
19-CHARGES FOR SERVICES		268	0
23-MISC. REVENUES		(2,000)	(806,806) 806,806
TOTAL BOTTOM LINE	(4,217,352)	(2,060,119)	(4,513,565) 1,103,019

County of Santa Cruz (HSA) FY 15-16 Clinic FQHC Clinic Services BY PROGRAM FORENSIC 12/31/2015

FORENSIC	BUDGET	ACTUAL ESTIM	IATED ACTUALS VARIA	NCE
EXPENDITURE	88,613	, Asserted O	82,976 5,	637
50-SALARIES AND EMPLOYEE BENEF	292,751	134,981	287,093 5,	658
60-SERVICES AND SUPPLIES	7,916	3,526	7,937	(21)
95-INTRAFUND TRANSFERS	(212,054)	(138,507)	(212,054)	0
				0
TOTAL BOTTOM LINE	88,613	0	82,976 (5,6	337)

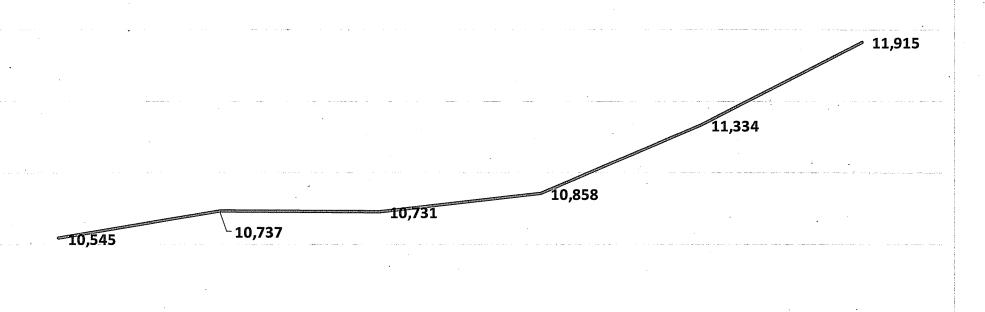
County of Santa Cruz (HSA) FY 15-16 Clinic FQHC Clinic Services BY PROGRAM DENTAL 12/31/2015

DENTAL	BUDGET	ACTUAL ESTI	WATED ACTUALS VARIANCE
EXPENDITURE	2,150,000	134,095	1,264,097 885,903
60-SERVICES AND SUPPLIES	2,150,000	134,095	1,264,097 885,903
REVENUE	(2,150,000)	(472,924)	(1,264,097) (885,903)
19-CHARGES FOR SERVICES	(2,150,000)	(472,924)	(1,264,097) (885,903)
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TOTAL BOTTOM LINE		338,829-	(885,903)

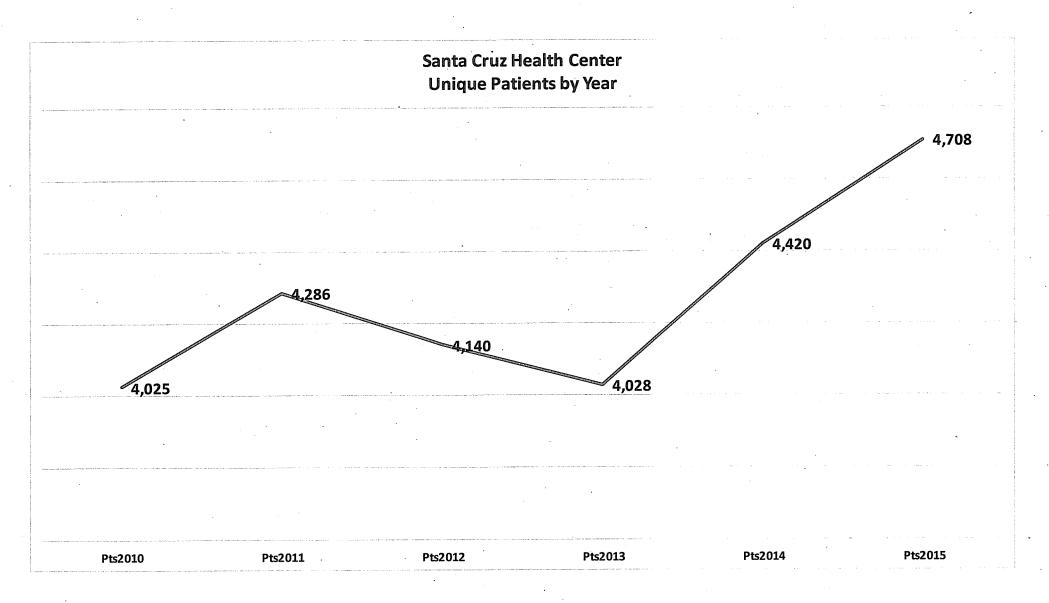
COUNTY OF SANTA CRUZ

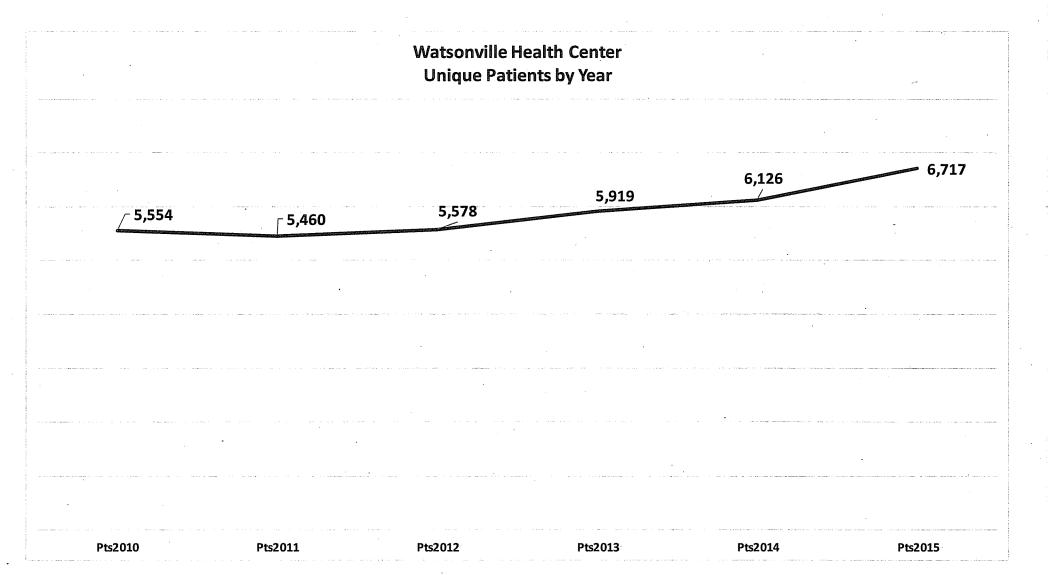
CLINIC CLIENT DEMOGRAPHICS



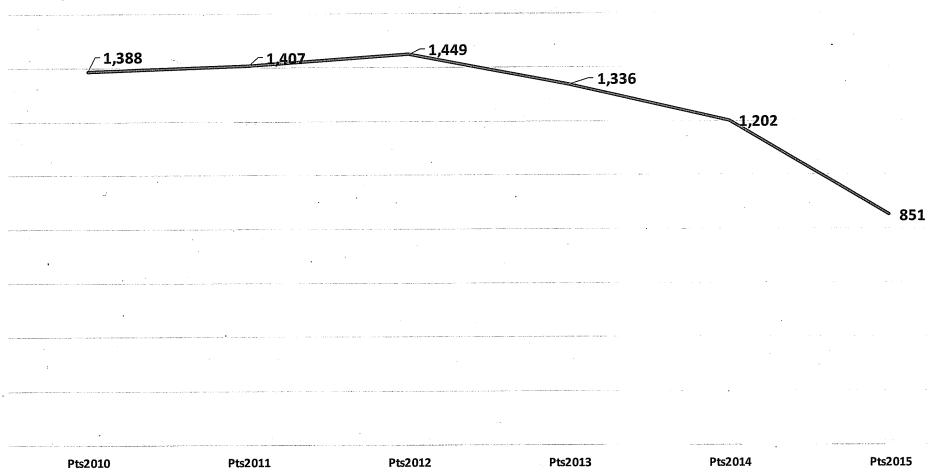


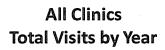
Pts2010 Pts2011 Pts2012 Pts2013 Pts2014 Pts2015

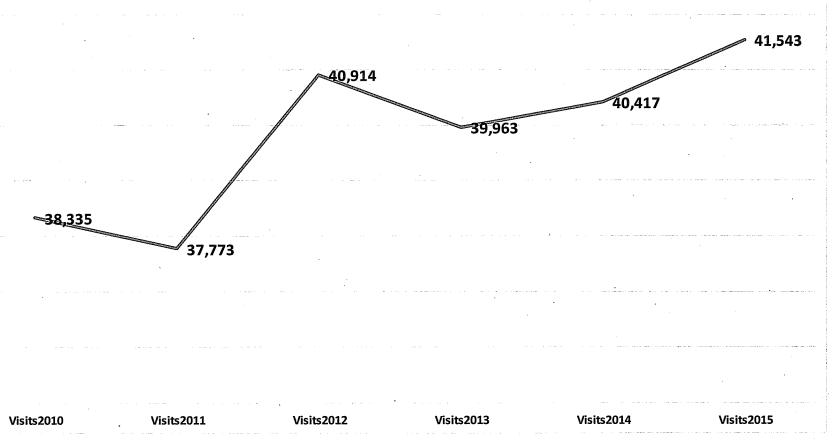


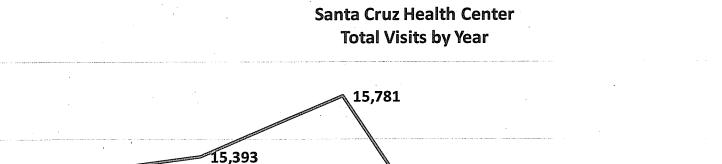


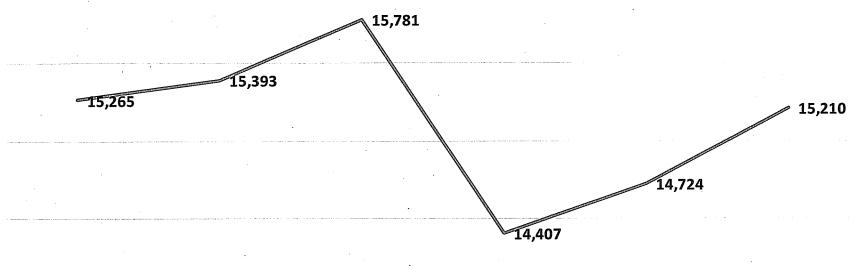






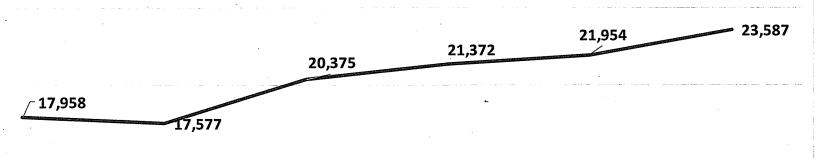




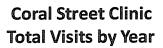


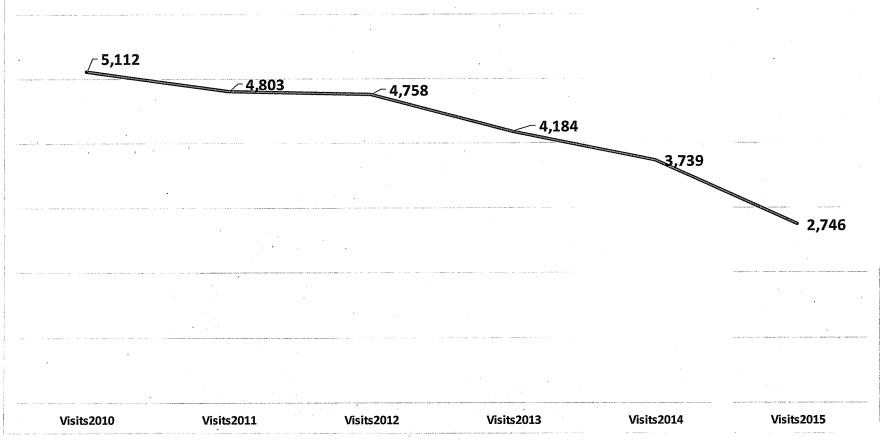
Visits2012 Visits2013 Visits2014 Visits2010 Visits2011



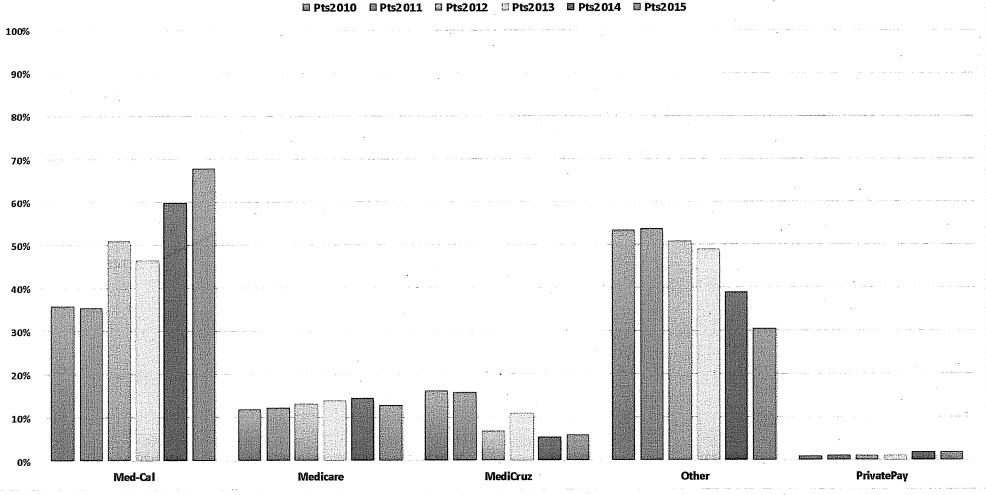


Visits2010 Visits2011 Visits2012 Visits2013 Visits2014 Visits2015

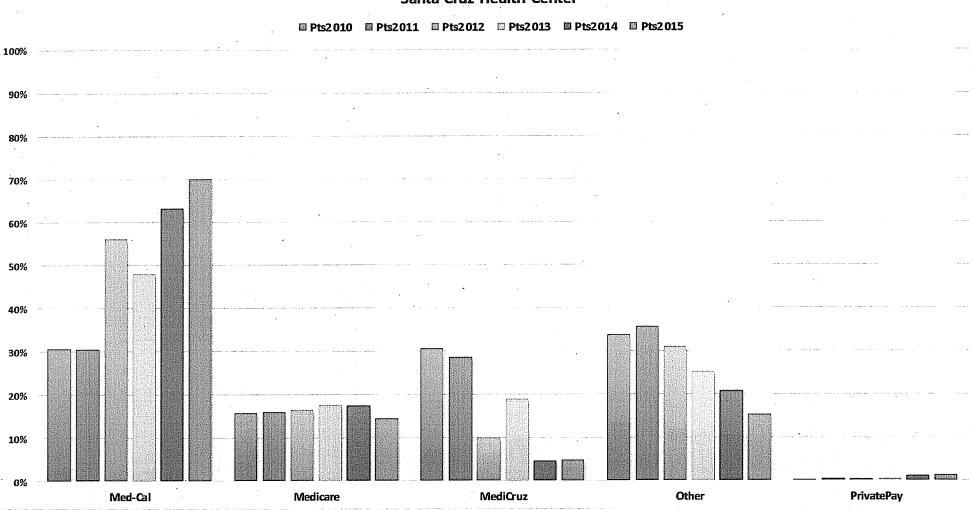


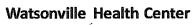


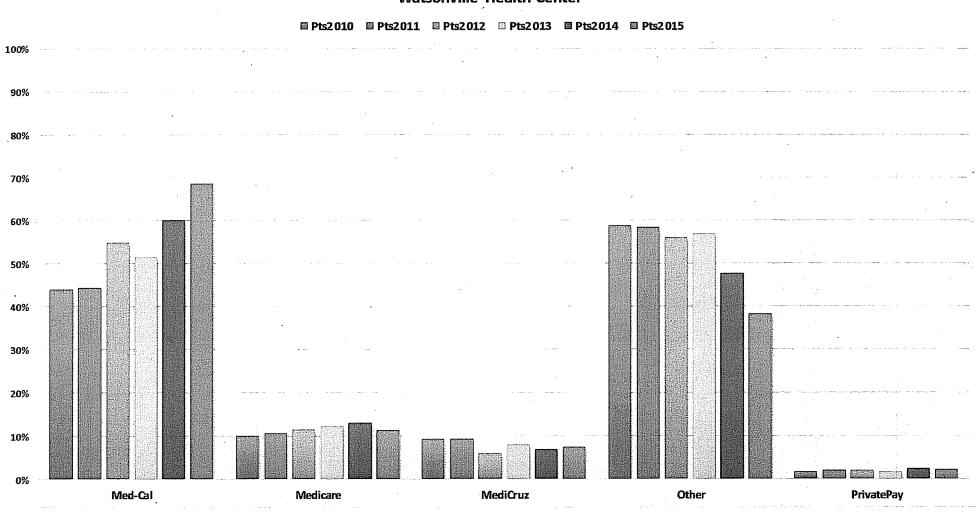
All Clinics



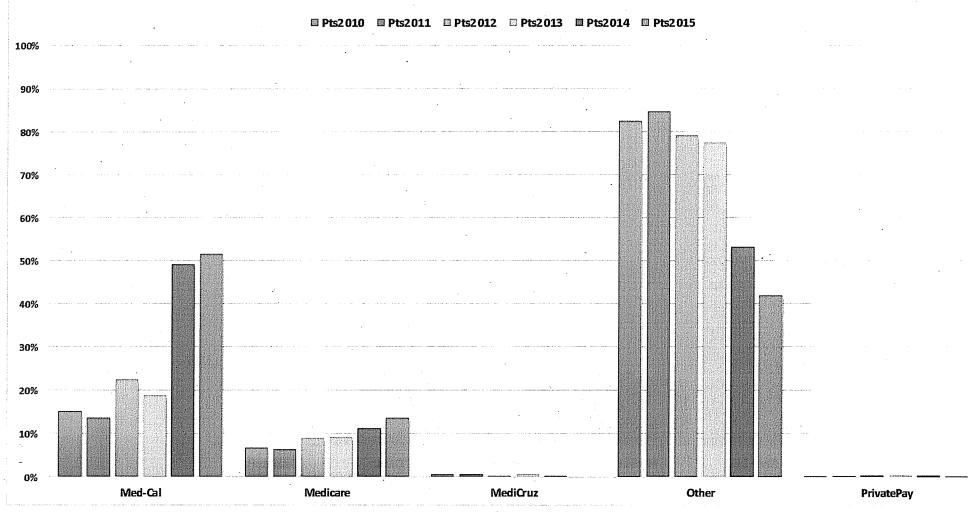




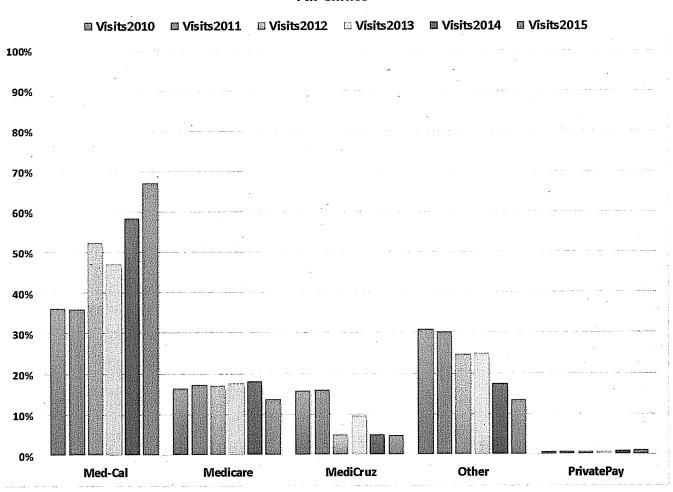


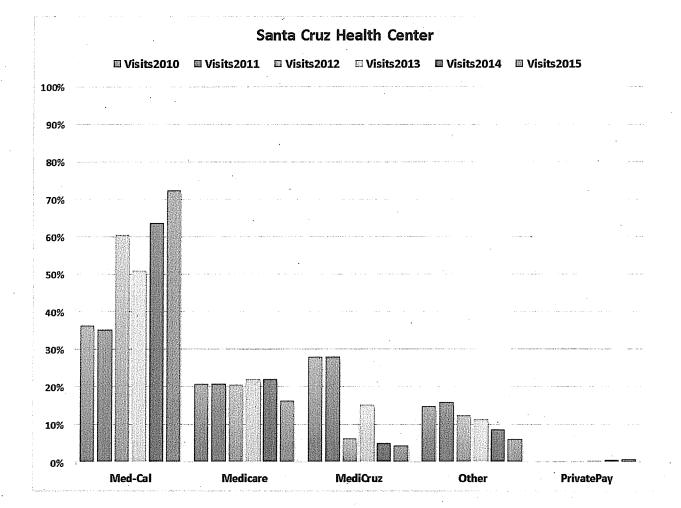




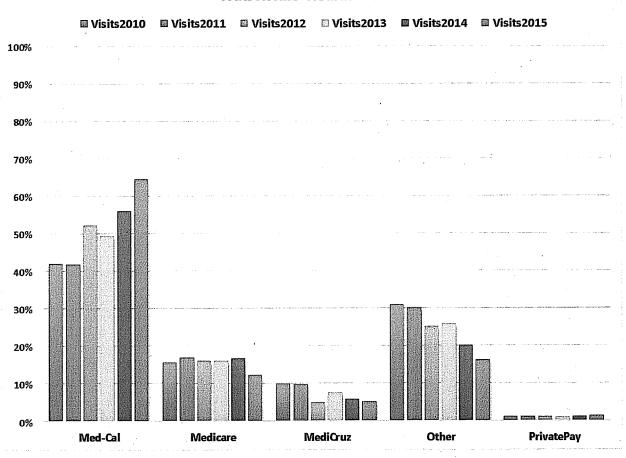








Watsonville Health Center



Coral Street Clinic

