

The County of Santa Cruz Integrated Community Health Center Commission

Minute Taker: Jessica McElveny

Minutes of the meeting held *November 9th, 2017*

1. Attendance			
Rama Khalsa	Chair		
Rahn Garcia	Vice-Chair		
Christina Berberich	Member		
Pam Hammond	Member		
Kristin Meyer	Member		
Dinah Phillips	Member		
Len Finocchio	Member		
Amy Peeler	County of Santa Cruz, Health Services, CEO of Clinics		
Raquel Ramirez Ruiz	County of Santa Cruz, Health Services, Sr. Health Services Manager		
Jeanette Garcia	County of Santa Cruz, Health Services, Admin Services Manager		
Jessica McElveny	County of Santa Cruz, Health Services, Admin Aide		
Linda Manley	County of Santa Cruz, Health Services, Admin Aide		
Meeting Commenced at 12:35 pm and concluded at 2:30 pm			
2. Excused/Absent			
Absent: Nicole Pfeil, Fernando Alcantar and Gustavo Mendoza			
3. Oral Communications			
4. Review of August 10th, 2017 minutes - Recommend for Approval			
Dinah Philips motioned for the acceptance of the minutes, the motion was seconded by Rahn Garcia. The rest of the member present were in favour.			
5. Substance Abuse Presentation – Shaina Zura, Licensed Clinical Social Worker and Chief of Substance Use Disorder Services			
Shaina Zura gave a presentation on the Drug Medi-Cal program.			
6. Quality Management Committee Update			
Raquel Ramirez Ruiz reported on the summer 2017 patient satisfaction survey results. Pam Hammond excused herself at 2:12 pm.			
7. Policies and Procedures - Recommend for Approval			
The following policies and procedures were reviewed and recommended for approval. The rest of the member present were in favor.			
Policy #:	Policy Name:	Motioned by:	Seconded by:
100.03	Billing Department and Front Office Policies and Procedures	Rahn Garcia	Kristin Meyer
100.07	Women's Reproductive Health Services	Len Finocchio	Christina Berberich
500.01	Confidentiality and Access of the Medical Record	Dinah Philips	Kristin Meyer
610.01	Consent for Treatment	Rahn Garcia	Dinah Philips
610.02	Consent for Treatment of a Minor	Len Finocchio	Rahn Garcia

610.03	Consent for Immunizations	Dinah Philips	Christina Berberich
700.01	Emergency Procedures	Christina Berberich	Pam Hammond
8. Budget/Financial Update			
Jeanette Garcia gave an update on the year to date financials.			
9. CEO Update			
Amy Peeler reported that the Health Resource and Services Administration (HRSA) will be doing a site visit in May of 2018. She also reported on the status of multiple grant awards and the federal government fiscal cliff and the potential impacts to the clinics. Len Finocchio excused himself at 2:01 pm.			
10. Executive Session – Public Performance Evaluation Chief Executive Officer pursuant to subdivision (b) of Government Code section 54957			
The commission members held a closed door session regarding the Public Employee Performance Evaluation of Chief Executive Officer pursuant to subdivision (b) of Government Code section 54957 and confirmed the prior action taken by the Executive Committee.			

Next Meeting: December 14th pm at 1080 Emeline Ave Building D (Basement), Santa Cruz, CA

Minutes approved _____ / / _____
(Signature of Board Chair or Co-Chair) (Date)