

Santa Cruz County Public Health

Immunization Unit

VFC Short-dated Vaccine Transfer Process

PURPOSE

To assist VFC Providers in transferring short-dated vaccine, reduce waste and ensure vaccine viability.

PROVIDER PROCESS

1. Contact Public Health
 - Complete fillable form on <http://www.santacruzhealth.org/izs>
 - Request Date
 - Requesting provider (your practice)
 - Vaccine Brand
 - Amount of vials/doses
 - Expiration date
 - Vaccine can only be transferred if unopened & viable
 - Vaccine can only be transferred to another VFC provider
2. Public Health will assist in making a connection
 - PH will reach out to other VFC providers via email
 - If a connection is made, PH will contact requesting provider to confirm
 - Requesting Provider must follow transfer process on EZIZ
 - <https://eziz.org/vaccine-management/transfers-returns/>
 - If assistance is needed with transport of vaccine, PH may be able to loan transport equipment
 - All transported vaccine must follow VFC/EZIZ guidelines

PUBLIC HEALTH PROCESS

1. Document vaccine transfer request in Excel sheet [VFC Short-dated Vaccines Tracking Document](#)
 - Teams pathway: IZ Unit > Process > VFC > Short-dated Vaccines Tracking Document
2. Send Mass email to all VFC providers
 - Include vaccine brand, amount & expiration date
3. If a connection is made, ensure requesting provider follows transfer process on EZIZ
 - Loan transport equipment assistance if there is the bandwidth to do so
 - PH can help with Temporary storage – emergency situations
4. If connection isn't made requesting provider must follow VFC process for waste or return of vaccine
 - Document on Excel Tracking Document