

## ROLES & RESPONSIBILITIES

*The role and responsibilities of HCC Partners in Natural Disasters and Pandemic Outbreak according to the Hazard Vulnerability Assessment.*

**Acute Event**  
**Natural Disaster: Earthquake, Flood, Wildfire**  
**Human Caused: Terrorist Attack, Mass Causality Incident**

**Emerging Events**  
**Pandemic (Influenza) or Other Infectious Disease Outbreak**

### ROLE: SUPPORT

#### Public Health

- A. Assess and monitor the healthcare delivery status within Operational Area (OA) and provide necessary notifications to the region and state  
 B. Coordinate Medical/Health resources within county  
 C. Coordinate development and dissemination of health information, alerts, advisories, and press releases  
 D. Manage public health activities (e.g. monitoring shelters for illness, taking an active role in implementing infection control measures, etc.)

### ROLE: LEAD

#### Public Health

- A - C (in left column)  
 D. Manage public health event and develop Incident Action Plan  
 E. Convene planning meeting/briefing with healthcare partners  
 F. Operations:  
     i. Surveillance, disease investigation, data analysis, development of hypotheses, and control measures  
     ii. RSS – receive, ship and store medical supplies  
     iii. Point of Dispensing Sites (PODS)  
     iv. Alternate Care Sites (ACS)  
     v. Just In Time Training (JITT)

### ROLE: SUPPORT

#### Emergency Medical Services (EMS)

- A. Establish and maintain communications with Medical Health Operational Area Coordinator (MHOAC)  
 B. Rescue & Extrication  
 C. Field Treatment Sites  
 D. Medical transport

### ROLE: SUPPORT

#### EMS

- A. Establish and maintain communications with MHOAC  
 B. Assess & report staff availability (EMTs, paramedics, & fire fighters)  
 C. Medical transport

### ROLE: SUPPORT

#### Healthcare Facilities (Hospitals, Clinics, Skilled Nursing Facilities, Long-Term Care Facilities )

- A. Report situation status to Public Health/MHOAC (including bed/exam room availability, resource need and availability of resources [staff & stuff] that can be shared or pooled via ReddiNet)  
 B. Establish/maintain communications with:  
     i. Public Health, ii. Local healthcare partners, iii. Corporate/sister facilities, iv. Licensing & Certification (CDPH) & Others  
 C. Send a representative to County briefings

### ROLE: SUPPORT

#### Skilled Nursing Facilities/Long-Term Care Facilities

- A - C above and maintain safe care for residents (supplies, staff, power, sanitation, security)

#### Skilled Nursing Facilities/Long-Term Care Facilities

- A - C above and isolation to prevent spread of disease, vaccinate patients and staff, implement basic infection control measures, activate Visitor Plan, activate Employee Sick Plan (education of staff), & manage mass casualties

#### Clinics

- A - C above and first aid/triage, information center for community

#### Clinics

- A - C above and provide triage/screening, segregation of well vs. sick, self-care/education, outreach, vaccine dispensing sites

### ROLE: SUPPORT

#### Partners / Volunteer Organizations

- A. Report situation status to Public Health/MHOAC (including availability of resources [staff & materials] and resource requests)  
 B. Establish and maintain communications  
 C. Send a representative to briefings

#### Disaster Volunteer Opportunities

The Medical Reserve Corps is a national network of local volunteers engaging communities to strengthen public health, reduce vulnerability, build resilience, and improve preparedness, response and recovery capabilities. **Santa Cruz County MRC Unit welcomes medical and non-medical volunteers. Visit: [www.santacruzhealth.org/MRC](http://www.santacruzhealth.org/MRC) for more information.**

